



2572 Midpoint Drive  
Fort Collins, CO 80525

**EMPLOYMENT APPLICATION**

*An Equal Opportunity Employer  
Please Print*

Name: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

If you are under 18, are you able to furnish a work permit, if required? .....  Yes  No

If no, please explain: \_\_\_\_\_

Have you ever been employed here before? .....  Yes  No

If yes, please provide dates and positions: \_\_\_\_\_

Are you legally eligible to work in the United States? .....  Yes  No

Position Applying For: \_\_\_\_\_ Date Available to Start: \_\_\_\_\_

Type of Employment Desired:  Full-Time  Part-Time  Temporary  Seasonal  Educational/Intern

Desired Salary: \_\_\_\_\_ How did you hear about us? \_\_\_\_\_

**Employment History** *Starting with your most recent employer, provide the following information.*

Position: \_\_\_\_\_ Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Dates Employed: \_\_\_\_\_ Salary: \_\_\_\_\_

What did you like most about this position? \_\_\_\_\_

Why did you leave this position? \_\_\_\_\_

May we contact this employer for reference? .....  Yes  No Phone Number: \_\_\_\_\_

Position: \_\_\_\_\_ Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Dates Employed: \_\_\_\_\_ Salary: \_\_\_\_\_

What did you like most about this position? \_\_\_\_\_

Why did you leave this position? \_\_\_\_\_

May we contact this employer for reference? .....  Yes  No Phone Number: \_\_\_\_\_

Position: \_\_\_\_\_ Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Dates Employed: \_\_\_\_\_ Salary: \_\_\_\_\_

What did you like most about this position? \_\_\_\_\_

Why did you leave this position? \_\_\_\_\_

May we contact this employer for reference? .....  Yes  No Phone Number: \_\_\_\_\_

**Educational Background**

*Starting with your most recent school attended, provide the following information.*

School: \_\_\_\_\_ City & State: \_\_\_\_\_

Years Completed: \_\_\_\_\_ Degree Received: \_\_\_\_\_ Area of Study: \_\_\_\_\_

School: \_\_\_\_\_ City & State: \_\_\_\_\_

Years Completed: \_\_\_\_\_ Degree Received: \_\_\_\_\_ Area of Study: \_\_\_\_\_

School: \_\_\_\_\_ City & State: \_\_\_\_\_

Years Completed: \_\_\_\_\_ Degree Received: \_\_\_\_\_ Area of Study: \_\_\_\_\_

**References**

*List the name and telephone number of three business/work references who are not related to you.*

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Relationship to You: \_\_\_\_\_ Number of Years Known: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Relationship to You: \_\_\_\_\_ Number of Years Known: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Relationship to You: \_\_\_\_\_ Number of Years Known: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

*I certify that all information I have provided in order to apply for and secure work with this employer is true, complete and correct. I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (1) eliminate me from further consideration for employment, or (2) may result in my immediate discharge from the employer's service, whenever it is discovered.*

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_